

**THE STATE OF TEXAS  
COUNTY OF MCLENNAN**

**TO ALL PERSONS INTERESTED**

NOTICE IS HEREBY GIVEN in accordance with Chapter 551, Texas Government Code, as amended, the Heart of Texas Workforce Development Board, Inc. **EXECUTIVE COMMITTEE** will participate virtually on **Monday, the 13<sup>th</sup> Day of September 2021, at 11:30 AM** via video conference, with the presiding officer in attendance at the McLennan County Workforce Solutions Center, located at 1416 S. New Road in Waco, Texas. The meeting will be open to the public at the stated address. For video conference meeting information, or for public comment, RSVP via email to: [rsvpboardmeeting@hotworkforce.com](mailto:rsvpboardmeeting@hotworkforce.com).

**AGENDA**

*(Items may not be presented in the order they appear)*

- I. Determination of Quorum and Call to Order**
- II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act**
- III. Introduction of Guests and Comments from the Chair**
- IV. Public Comment**
- V. Committee Reports**
- VI. Executive Committee Action Items – Consideration, Action and/or Recommendation on the following:**
  - a. August 2021 Meeting Minutes
  - b. FY21-22 Board Budget
- VII. Information Items**
  - a. Policy: Service Animals
  - b. Policy: Electronic Signature
  - c. FY22 Child Care Quality Plan
  - d. Executive Director and Staff Report
    - Board Strategic Plan Update
    - COVID-19 Response Update
  - e. Financial Status Report
  - f. Monitoring Update
  - g. Performance Reports
  - h. Attendance Report
- VIII. Review of Board Meeting Agenda**

Consideration of items to be presented to the full Board in the Board Chair, Executive Director and Staff reports.
- IX. Other Business**
- X. Adjourn**

[www.hotworkforce.com](http://www.hotworkforce.com)

Heart of Texas Workforce Development Board, Inc.  
801 Washington Avenue, Suite 700 ▪ Waco, Texas 76701 ▪ (254) 296-5300 ▪ FAX (254) 753-3173

The Heart of Texas Workforce Board, Inc. is an equal opportunity employer/programs and auxiliary aids and services are available upon request to include individuals with - disabilities. TTY/TDD via RELAY Texas service at 711 or (TDD) 1-800-735-2989 / 1-800-735-2988 (voice).