

Google Project Management Professional Certificate

Approximately 6 months to complete
Suggested pace of 10 hours/week

- ✓ Gain an immersive understanding of the practices and skills needed to succeed in an entry-level project management role
- ✓ Learn the foundations of Agile project management, with a focus on implementing Scrum events, building Scrum artifacts, and understanding Scrum roles
- ✓ Learn how to create effective project documentation and artifacts throughout the various phases of a project
- ✓ Practice strategic communication, problem-solving, and stakeholder management through real-world scenarios

Skills Gained include:

- Identifying and creating risk management plans
- Understanding process improvement techniques
- Managing escalations, team dynamics, and stakeholders
- Creating budgets and navigating procurement
- Utilizing project management software, tools, and templates
- Practicing Agile project management, with an emphasis on Scrum

Platforms & tools Learnt:

Presentations, Spreadsheets, SQL, Tableau, and R Programming

Jobs Considered:

Project Manager (General), Operations Project Manager, Technical Program Manager, Assistant Project Manager, Project Coordinator, Project Controls Manager, Operations Manager, Operations Coordinator, Supply Chain Project Manager, Project Management Analyst, Project/Program Administrative Assistant, Administrative Manager, Compliance Manager, Process Manager

Over 6 courses, gain in-demand skills that will prepare you for an entry-level job. Learn from Google employees whose foundations in project management, served as launchpads for their own careers. At under 10 hours per week, you can complete in less than six months.

This program includes over 140 hours of instruction and hundreds of practice-based assessments which will help you simulate real-world project management scenarios that are critical for success in the workplace.

The content is highly interactive and exclusively developed by Google employees with decades of experience in program and project management.

Through a mix of videos, assessments, and hands-on activities, you'll get introduced to initiating, planning, and running both traditional and Agile projects. You'll develop a toolbox of templates and artifacts to demonstrate your understanding of key project management elements, including managing a project schedule, budget, and team. You'll also get access to a resume-building tool, mock interviews, and career support designed to help you with your job search.

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Syllabus

	Course Title	Hours	Learning Weeks
1	Foundations of Project Management	13	<ol style="list-style-type: none"> 1. Embarking on a career in project management 2. Becoming an effective project manager 3. The project management life cycle and methodologies 4. Organizational structure and culture
2	Project Initiation: Starting a Successful Project	16	<ol style="list-style-type: none"> 1. Fundamentals of project initiation 2. Defining project goals, scope, and success criteria 3. Working effectively with stakeholders 4. Utilizing resources and tools for project success
3	Project Planning: Putting It All Together	23	<ol style="list-style-type: none"> 1. Beginning the planning phase 2. Building a project plan 3. Managing budgeting and procurement 4. Managing risks effectively 5. Organizing communication and documentation
4	Project Execution: Running the Project	21	<ol style="list-style-type: none"> 1. Introduction to project execution 2. Quality management and continuous improvement 3. Data-informed decision-making 4. Leadership and influencing skills 5. Effective project communication 6. Closing a project
5	Agile Project Management	20	<ol style="list-style-type: none"> 1. The fundamentals of Agile 2. Scrum 101 3. Implementing Scrum 4. Applying Agile in the organization
6	Capstone: Applying Project	31	<ol style="list-style-type: none"> 1. Initiating a project 2. Building out a project plan 3. Maintaining quality 4. Effective stakeholder communication